

## 16-19 Bursary Application Form

To be eligible to receive a bursary a student must be 16 or over but under 19

Name:	Tutor Group:
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**Please tick which of the following applies to you:** (please only tick one box)

DEFINED GROUPS AWARD - upto £1200.00	
	You (student) are a Child in Care - (please supply a copy of the local authority letter)
	You (student) are a Care Leaver - (please supply a copy of the local authority letter)
	You (student) are receiving Income Support or Universal Credit - (please supply a copy of the award notice)
	You (student) are receiving Disability Living Allowance or Personal Independence Payments - (please supply evidence of the DLA or PIP)

DISCRETIONARY AWARD		
	<b>Priority 1</b>	Student eligible for Free School Meals
	<b>Priority 2</b>	Annual household income of £20000 or less (please supply eligibility evidence see below for information needed)
	<b>Priority 3</b>	Annual household income between £20000 to £300000 (please supply eligibility evidence see below for information needed)
	<b>Priority 4</b>	EXTREME CIRCUMSTANCES - see Mr Gerry (Head of Sixth Form) with written documentation of circumstances

ELIGIBILITY FOR A DISCRETIONARY BURSARY MUST BE VERIFIED BY EITHER THE MOST RECENT TAX CREDIT AWARD , THREE MONTHS STATEMENTS FOR UNIVERSAL CREDIT AWARD OR THE HOUSEHOLD PAYROLL P60's for year 2021/2022

**Discretionary Bursary, please give details below explaining what you require the money for.  
Please give as much detail as possible.**

Expense	Notes	Amount Requested
Books and Equipment for courses (please specify)	Receipts needed	£
Fees and Exam re sits		£
Transport costs to and from school	BUS COMPANY: (funding will depend on eligibility criteria and where possible the money will be paid to the bus company)	£

**Devon County Council does not provide travel for Post 16 students.** You can contact the bus company to see if there is a vacant seat available. DCC Transport info <https://new.devon.gov.uk/educationandfamilies/guide/post-16-transport>

School Lunches up to £2.70 a day	Not applicable to students entitled to FSM	£
Essential course trips	Receipts needed	£
Interviews and Open Days	Receipts needed	£
Emergency Accommodation	Receipts needed	£
Other costs (please specify)	Receipts needed	£

<b>TOTAL AMOUNT REQUESTED</b>	<b>£</b>
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STUDENT BANK ACCOUNT DETAILS	
Account in the name of:	
Bank name and address:	
Sort Code:	
Account Numbers:	

### Attendance and Behaviour Requirements:

Students will only receive bursary funding if they have secured a minimum of 90% attendance in school lessons including morning and afternoon registration.

Students awarded a Bursary whose attendance drops below 90% may have a percentage deducted from the award given.

i.e. if a student has an unauthorised attendance of 5%, then 5% of the Bursary award may be deducted.

Completion of relevant coursework and assignments on time.

Consistent effort and commitment to Sixth Form education.

I confirm I have provided all copies of any documents/letters which prove care status or benefits me or my family receive. **WITHOUT THIS INFORMATION IT WILL NOT BE POSSIBLE TO PROCESS YOUR APPLICATION FOR THE BURSARY FUND.** Your signature below confirms that the information you have provided is **true** and that you will notify The King's School Sixth Form if your circumstances change, you understand that the Bursary will be provided on certain conditions set by the school (attendance and behaviour requirements as above) and that money may be claimed back if the information has been provided which you know to be false.

Signed Student \_\_\_\_\_ Signed Parent/Carer\_\_\_\_\_

Date \_\_\_\_\_ Parent/Carer (print name)\_\_\_\_\_

I confirm that all relevant evidence has been supplied (please tick the ☐ box)

Bursary Applications are available every September and January and the Bursary Fund Committee comprises of - The Head of Sixth Form, The Head Teacher and a Trustee of The King's School. They meet October and February to review all Bursary Applications received.

### Notification of qualification for the Bursary

Students will receive a letter confirming receipt of their application to the '16-19 Bursary Fund' along with the support allocation awarded by the Bursary Fund Committee and if appropriate, a payment scheme.